

San Diego Mission Academy

Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit Public Benefit Corporation

Date and Time

Friday June 5, 2026 at 2:00 PM PDT

Location

Meeting Location: 177 Holston Drive, Lancaster, CA 93535

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 240 861 669 857 0

Passcode: KK674Up7

Dial in by phone

[+1 657-207-0015,,438513617#](#)

Phone conference ID: 438 513 617#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@sdmissionacademy.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

Agenda

	Purpose	Presenter	Time
I. Opening Items			2:00 PM
Opening Items			
A.	Call the Meeting to Order	Carol Stanford	
B.	Roll Call and Establishment of Quorum	Carol Stanford	
Members of the Board Roll Call and Establishment of Quorum			
Carol Stanford, Board President			
Claudette Beck, Board Secretary			
John Dortch, Board Member			
Victoria Hancock, Board Member			
James Lott, Board Member			
C.	Pledge of Allegiance	Carol Stanford	
D.	Staff Introductions	Carol Stanford	
<i>At this time, staff members will be invited to state their names and titles.</i>			
E.	Approve Agenda for the June 5, 2026, Regular Public Meeting of the Board of Directors	Vote Carol Stanford	
F.	Approve Minutes of the April 27, 2026, Regular Public Meeting of the Board of Directors	Approve Minutes Carol Stanford	
II. Consent Agenda			
<i>All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.</i>			
A.	Consent Agenda Items	Vote Carol Stanford	
1. The Board will be asked to approve the Student Smartphones and Other Private Devices Policy			
2. The Board will be asked to accept the Uniform Complaints Report for the 2025-2026 school year: 0 Complaints Received			

	Purpose	Presenter	Time
3. The Board will be asked to approve the revised Suspension and Expulsion Policy and Procedure			
4. The Board will be asked to approve revisions to the 2026-2027 Parent-Student Handbook regarding Involuntary Removal Procedures			
5. The Board will be asked to approve the revised School Safety Plan			

III. Public Comment

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

A. Public Comment	FYI	Carol Stanford
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IV. School Reports and Information

A. Finance Update	FYI	Guita Sharifi
B. Area Superintendent Update	FYI	Lindsay Reese
C. Report on Mathematics Placement Results	FYI	Lindsay Reese
D. LCFF Local Indicators Report	FYI	Tim Cart
E. The Board will be advised of additional efforts by Lifelong Learning Administrative Corporation to assist the school in advancing the goals of independent study	FYI	Darin Bower
F. Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2024, as filed	FYI	Guita Sharifi
G. 2026-2027 Board Meeting Dates	FYI	Carol Stanford

V. Public Hearings

A. Open Public Hearings	Vote	Carol Stanford
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	Purpose	Presenter	Time
B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the revised Personalized Learning Policy	Discuss	Lindsay Reese	
C. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Budget Overview for Parents (BOP) and the Local Control and Accountability Plan (LCAP) for the 2026-2027 school year	Discuss	Lindsay Reese	
D. Close Public Hearings	Vote	Carol Stanford	

VI. Action Items

A. The Board will be asked to approve the revised Personalized Learning Policy	Vote	Lindsay Reese	
B. The Board will be asked to approve the 2026-2027 Budget Overview for Parents (BOP) and Local Control and Accountability Plan (LCAP) for the 2026-2027 school year	Vote	Lindsay Reese	
C. The Board will be asked to confirm its acknowledgment that Carol Stanford, Claudette Beck, John Dortch, Victoria Hancock and James Lott have been reappointed as members of the Board of Directors by Educational Advancement Corporation, the sole member of Alta Vista Public Charter, Inc., for the term July 1, 2026 through June 30, 2027	Vote	Bill Thompson	
D. The Board will be asked to reappoint the Corporate Officers to serve at the pleasure of the Board	Vote	Carol Stanford	
E. The Board will be asked to approve the Proposition 28: Arts and Music in Schools Funding Annual Report for fiscal year 2025-26	Vote	Tim Cart	

	Purpose	Presenter	Time
F. The Board will be asked to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times	Vote	Lindsay Reese	
G. The Board will be asked to reauthorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others	Vote	Carol Stanford	
H. The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2026-2027, which drives the primary source of funding for the charter school	Vote	Guita Sharifi	
I. The Board will be asked to approve the Education Protection Account (EPA) spending determinations	Vote	Guita Sharifi	
J. The Board will be asked to approve the Budget for the 2026-2027 fiscal year	Vote	Guita Sharifi	
K. The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2026-2027 school year	Vote	Lindsay Reese	
L. The Board will be requested to renew the Revolving Line of Credit (RLOC) with Hanmi Bank for the 2026-2027 school year, as necessary, to ensure sufficient cash flow in accordance with the RLOC terms and applicable interest rates	Vote	Guita Sharifi	
M. The Board will be requested to approve securing a loan from Lifelong Learning Administration Corporation (LLAC) for the 2026-2027 school year, as necessary, to ensure sufficient cash flow, in accordance with the promissory note terms and applicable interest rates	Vote	Guita Sharifi	

	Purpose	Presenter	Time
N. The Board will be asked to approve the signers for all bank accounts	Vote	Carol Stanford	
VII. Additional Corporate Officers and Board Members' Observations and Comments			
A. Observations and Comments	FYI	Carol Stanford	
VIII. Closed Session			
A. Adjourn open public Board meeting to go into closed session	Vote	Carol Stanford	
1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Superintendent			
B. Adjourn closed session and reconvene to open public Board meeting	Vote	Carol Stanford	
C. Report of action taken or recommendations made in closed session, if any	FYI	Carol Stanford	
IX. Closing Items			
A. Next Regular Board Meeting Date: September 3, 2026, 12:00pm	FYI	Carol Stanford	
B. Adjourn Meeting	Vote	Carol Stanford	

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@sdmissionacademy.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.