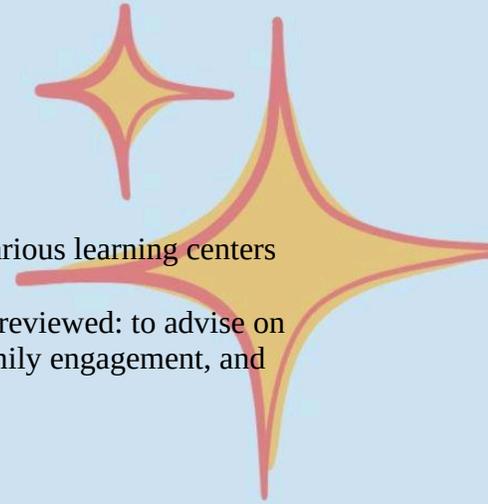


English Learner Advisory Committee (ELAC) Q2 Meeting Minutes

San Diego Workforce Innovation High School

Meeting Date: November 5, 2025

Start Time: 5:35 PM



1. Welcome

A warm welcome was extended to all parents and staff representing the various learning centers of **San Diego Workforce Innovation High School**.

The purpose of the **English Learner Advisory Committee (ELAC)** was reviewed: to advise on programs and services that support English Learners (ELs), encourage family engagement, and promote academic success.

2. Learning Centers Represented

The following **12 learning centers** participated:

1. Chula Vista
2. City Heights
3. Escondido
4. Lake Elsinore
5. Lakeside
6. Lemon Grove
7. Linda Vista
8. Moreno Valley
9. Murrieta
10. National City
11. Vista
12. El Cajon

3. Introductions

- **E. Pelayo**, Presenter
- **T. Browning**, Interpreter
- _____, Interpreter

4. Approval of Previous ELAC Meeting Minutes

The minutes from the previous ELAC meeting were reviewed. Members confirmed the information was accurate.

✓ **Motion to approve** the minutes: *Approved unanimously.*

5. What is ELAC?

The **English Learner Advisory Committee (ELAC)** is a committee of parents, staff, and community members who advise school leadership on programs and services for English Learners. ELAC reviews academic performance, supports language development, and ensures parent voices are included in school decisions affecting English Learners.

6. Academic Support and English Language Development Curriculum

San Diego Workforce Innovation High School provides the following supports for English Learners:

1. **Bilingual Tutors/Paraprofessionals:** Offer direct assistance with credits, comprehension, and English language practice.
2. **Educational Software** to strengthen academic and language skills:
 - *Rosetta Stone:* Language acquisition and pronunciation practice.
 - *Edmentum:* Academic coursework, credit recovery, and targeted instruction.
 - *IXL:* Personalized practice in reading, writing, and math.
3. **Targeted English Language Development (ELD)** instruction is designed to help students meet reclassification goals.

7. What is LCAP?

The **Local Control and Accountability Plan (LCAP)** is a three-year plan that outlines how the school utilizes state funding to achieve local educational objectives. It is developed with input from staff, parents, and community partners.

LCAP Goals (2025–2026):

1. Enhance Academic Progress: Improve student performance across all subjects.
2. Increase Student Attendance: Ensure consistent participation and engagement.
3. College and Career Readiness: Prepare students for life after high school.
4. Parent Engagement: Strengthen communication and family involvement.

8. Goal #2 – Increase Student Attendance

To meet **LCAP Goal #2**, San Diego Workforce Innovation High School has implemented several attendance and engagement strategies:

1. **Two scheduled teacher appointments per week** with each student.
2. **Additional tutor appointments are** available based on student needs.
3. **Automated appointment reminders** (calls, texts, or emails).
4. **Student retention support process** to identify and assist at-risk students.
5. **Resource access is** provided to students at school, including meals, a pantry, and HOPE resources.
6. **Weekly communication** between students and teachers to strengthen accountability and connection.

9. LREBG – Learning Recovery Emergency Block Grant

The Learning Recovery Emergency Block Grant (LREBG) is state funding provided to help schools address learning loss and support student recovery following the COVID-19 pandemic. San Diego Workforce Innovation High School is receiving **\$44,518.00** in LREBG funding. A new action (Action 1.8) will be added to the mid-year LCAP report to outline the use of these funds.

Key Goals of LREBG Funding:

1. Accelerate learning through tutoring, small-group instruction, and extended learning time.
2. Support student wellness with counseling and mental health services.
3. Engage families in school improvement and recovery efforts.
4. Close achievement gaps for English Learners, foster youth, and low-income students.

Ideas for Possible Use of Funds:

1. Tutoring and academic intervention programs.
2. Summer and after-school enrichment.
3. Additional teachers or instructional aides.
4. Mental health and social-emotional supports.

Parent/Educational Partner Survey:

Participants were asked to provide input by giving a thumbs up or typing “yes” in the chat to indicate agreement with the proposed LREBG funding ideas.

- Most attendees supported the listed funding priorities.

10. Comprehensive Support and Improvement (CSI) Plan

A presentation was shared explaining the **Comprehensive Support and Improvement (CSI)** plan.

What is CSI?

Federal law requires educational agencies to determine if schools are eligible for additional support. Schools that meet certain criteria, such as a 4–5-year graduation rate below state targets, must develop a plan to improve student achievement.

Current School Status:

San Diego Workforce Innovation High School qualifies for CSI based on graduation rate data.

Plan Updates and Strategies:

1. Students capable of graduating within 4–5 years have been identified.
2. Supervising teachers are monitoring progress closely.
3. Tutors are working with students to increase credit completion.
4. Staff are emphasizing the importance of credit recovery and engagement to improve graduation outcomes.
5. **11. Feedback**

Parents and educational partners were invited to share feedback on:

- English Learner supports.
- LCAP attendance goals.
- Use of LREBG funding.
Positive responses highlighted satisfaction with communication, tutoring opportunities, and access to student resources.

12. Upcoming Events

- **Next ELAC Meeting: Thursday, March 6, 2026 @ 5:30 PM (Virtual)**
- Additional parent workshops and DELAC (District English Learner Advisory Committee) meetings will be announced through the school's communication channels.

13. Adjournment

The meeting was adjourned at **6:00 PM**.

Attendees were thanked for their continued participation and commitment to supporting English Learners at all school sites.

