

**San Diego Workforce Innovation High School –
Lemon Grove, Lakeside**

**English Learner Advisory Council
Meeting Minutes
8/15/23 - 5:30pm**

- 1. Purpose of ELAC**
 - a. The English Language Advisory Committee (ELAC) is a school-level committee composed of parents, staff, and community members. They help advise the school on English Learner programs and services.

- 2. LCAP Goals**
 - a. Increase Academic Progress
 - b. Increase Student Attendance
 - c. College and Career Readiness
 - d. Parent Engagement

- 3. EL Program and Supports**
 - a. Teachers
 - b. Tutoring appointments
 - c. Curriculum

- 4. Open Forum - Feedback please!**

Meeting Minutes

Ms. Hudson welcomed students and family to the event.

Ms. Balsano reviewed the purpose and goal of the Advisory Committee and invited students and parents to provide feedback to improve outcomes for students.

Ms. Balsano reviewed LCAP goals for the year.

1. Increase student credit completion by 10% from last year. We would like for students to turn in more credits so that they graduate sooner and increase students' academic performance. We are trying to change the way that students show up and do their work. Feedback was requested from students and parents present.

- a. Student shared that it would be helpful if there were more interactions between teachers and students each week when they come in and more reminders (which are already happening, but are helpful).
 - b. Parent shared an idea of having a mixer, off campus events. More fun activities as motivators. When asked by Ms. Balsano, parent said that students would be open to activities after hours as well (a play was suggested by Ms. Balsano, parent said that would be great, he didn't know of many students would be interested but they won't know until they try).
2. Earning 90% attendance each week. Many students have excuses and reasons for why they cannot come into school each week.
 - a. Parent suggested flexibility with appointment times.
3. Increase college and career readiness, meaning that students are prepared for what they are going to face when they leave high school. This includes requiring students to complete Professional Skills and Digital Skills courses. More dual enrollment opportunities. More field trips to colleges and trade schools. Senior advising with school counselors. Support with college and financial aid applications.
 - a. Staff member recommended a personal financial responsibility course. Basics like direct deposit, tax day, credit scores, setting up a mock bank account
 - b. Student recommended partnering up with more schools for career exploration and trade schools.
 - c. Another student recommended learning about workplace safety and knowing what an unsafe environment is. Parent said that they often have to watch videos on workplace safety when they get a job. Student suggested a group setting where students could talk to one another about different workplace experiences. Staff member shared that many students have shared unsafe working experiences with her.
4. Increase parent participation in quarterly meetings and in school in general. Trying to get parents involved. One idea is a school BBQ.
 - a. Staff member shared community engagement. Having local organizations that we want to support so that we are strengthening our ties in the community.
 - b. Potluck, more responsibility to the school community
 - c. Staff member shared an idea to do an open mic in collaboration with a local cafe and community organization.

Ms. Balsano reviewed the English Learner Program. Students have access to specific curriculum, classes, and accommodations for English language learners. Solicited feedback from students and parents present. Encouraged students and parents to share on the handouts as well.

San Diego Workforce Innovation High School - Lemon Grove

Parent Advisory Council Meeting Agenda & Minutes 8/15/23 - 6:00pm

- 1. Welcome & New Staff Introductions**

- 2. Important School Updates**
 - a. Opportunities/Events
 - i. Breathing in the Bay
 - ii. Yoga
 - iii. Wellness Room - Weekly wellness events
 - iv. Speakers organized by counselors
 - v. SLAM Poetry
 - vi. Art
 - vii. Small Group Classes

 - b. Sports
 - i. Flag Football = Fall
 - ii. Volleyball = Winter
 - iii. Soccer = Spring

 - c. Dual Enrollment
 - i. Benefits
 - ii. Courses available

 - d. Counseling
 - i. Graduation ceremonies - August, January, May
 - ii. Small group courses - Sexual Health, College & Career Readiness
 - iii. Field trips - colleges & SDCE
 - iv. ASVAB
 - v. Suicide Prevention Month

3. **Registration for the new school year**
4. **Student Awards**
5. **Open Forum - Feedback please!**

Meeting Minutes

Ms. Balsano introduced Andrea, our new Operations staff member who works at the front desk.

Ms. Swan shared opportunities and events planned at school.

1. Breathing in the Bay - opportunity to take a brain break during the day, center yourself, and refocus.
2. Yoga - Thursdays at 1pm virtually
3. Wellness Room/Thoughtful Thursdays - activities every Tuesday - 15/20 minute activities for students to socialize while at school. Activities involving art, food, peer connection, etc.
4. Speakers organized by counselors - Counselors invite community members to speak/present to students on various topics involving college and career
5. SLAM Poetry Course - students can do their English credits
6. Art - activities are sometimes out in the bay or in side rooms
7. SGIs - opportunity for small group instruction for ELD students
8. HOPE - coordinate program for pregnant and parenting students, including supplies or a safe place for students to bring their child. Students who are pregnant and parenting have the opportunity to be successful
9. Music - class taught by Mr. Hall, guitar lessons
10. Transition Workshops - career and college activities to help you figure out what you want to do and how to get there

Ms. Swan asked for feedback from students and parents present if they have additional events that they would like to see on site.

Ms. Villalobos reviewed sports program, which includes volleyball (co-ed), soccer (boys and girls teams), and flag football (co-ed). Practice started yesterday for flag football. Students are more motivated because they are required to have a credit completed order to go to their game. There are tryouts, but there are no cuts. If students want to play, they will be able to join.

Ms. Daria reviewed the Dual Enrollment Program. Partnership with West Hills College to earn BOTH college and high school credits. Reviewed eligibility requirements and available courses. Ms. Trone is our Dual Enrollment expert.

Ms. Kyte provided counselor updates. Reviewed three graduation dates. Small group courses (SOURCE, Sexual Health, and College and Career Readiness). Reviewed upcoming field trips. Parent presentations will be offered this fall (Dangers of Fentanyl) and again in the spring. ASVAB testing will start in November, any student interested in going into the military is welcome to take it. Suicide prevention month in September. Reviewed the role of the counselors and school social worker. Ms. Kyte asked if any students or parents had questions.

- Parent asked if the social worker was present at school every day. Ms. Kyte shared that she was only here on Tuesdays, but can meet virtually with students.

Mr. Lloyd provided a reminder to students and parents present to complete registration paperwork and important upcoming dates (Thanksgiving Break, Winter Break, winter graduation and graduation deadline).

Ms. Balsano reviewed awards. Teachers presented awards to individual students.

Ms. Swan did the opportunity drawing.

Ms. Balsano closed out the meeting by thanking students and parents.